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USIB-D-39.3/6
28 September 1962

UNITED STATES INTELLIGENCE BOARD


MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Fourth Annual Report of the Committee
on Documentation

REFERENCE : USIB-M-234, 19 September, item 4

The attached new pages for the subject Report, forwarded for information and record, incorporate the revision approved by USIB on 19 September in the Machine Translation paragraph of the Report. Recipients are requested to substitute these pages (nos. 9 and 10) for the corresponding pages in the Report as initially distributed (USIB-D-39.3/4, 16 August).

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Executive Secretary

Attachments

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GROUP 1
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CODIB-AR-4
31 July 1962
(Revised 19 September)

(although here we naturally have less contact) in such plans as those of Headquarters, EUCOM. It will take considerable skill to ride the two sometimes seemingly competitive chariots of departmental and Community systems development.

Machine Translation

Research and development in machine translation continued under Government sponsorship: National Science Foundation, the Air Force, CIA, Army, and Navy. The Interagency Committee on Machine Translation Research, chaired by the National Science Foundation, has continued its role of facilitating the exchange of information in this area, and CODIB recently endorsed a policy statement "that greater emphasis be placed on a coordinated program of directed research responsive to the priority needs of the Government. . ." The CODIB consensus is that no approach has yet gained general acceptance for support on an operational basis.*

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CODIB-AR-4

31 July 1962

Outlook

CODIB's FY 63 program is essentially that of SCIPS, coupled with the myriad ad hoc problems that will arise. In spite of painfully slow progress in assembling the SCIPS staff, the outlook for considerable positive gain, not only in information processing itself, but among production offices, operational components and policy levels, remains good. The keystone to its success is a duality: its staff and the support given it. The field of information processing involves, besides high-priced computer systems whose very dollar values command senior level attention, details such as report formatting, technical problems of microphotography of poor quality source documents, requests for common numbering systems for field reports - all of which, to the non-documentalist are mundane-sounding or picayune. This is understandable; but attention to these details can make or break the system designed to support a commander, the intelligence analyst, or policy planner. It is anticipated that the USIB and the various senior departmental levels will continue their support of the SCIPS effort and this CODIB philosophy.



Chairman

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Appendices:

A: Checklist of CODIB Documents

B: Present Membership List

C: Departmental Contributions (distributed separately)

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USIB-D-39.3/5
6 September 1962

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Fourth Annual Report of the Committee on
Documentation (CODIB)

REFERENCE : USIB-D-39.3/4, 16 August

The attached memorandum from [redacted] contains a
proposal for revision of the Machine Translation portion of the subject
Report as circulated by the reference. Pursuant to the request therein,
this matter will be placed on the agenda of an early Board meeting
(probably that of 19 September), for consideration and action.

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[redacted]
Executive Secretary

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Attachment

cc: Chairman, CODIB

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Second Supplement to
USIB-D-39.3/4
16 August 1962
(Distributed 30 October 1962)

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Fourth Annual Report of the Committee on
Documentation

REFERENCE : USIB-M-234, 19 September, item 4.b. (1)

1. Attached for information and record is the Department of State contribution to Appendix C of the subject report indicating developments in information processing in that Department through Fiscal Year 1962. Also attached is a revised cover page for that Appendix reflecting inclusion of this State Department submission as Section 8 therein.

2. Recipients are requested to insert these new pages in the subject Annual Report as previously circulated (USIB-D-39.3/4, 16 August; Appendix C distributed as Supplement to that document, 13 September) and amended (USIB-D-39.3/6, 28 September).

*Inserted
in file
-Coffey*

Regular "D" plus 148 copies to
Chairman, CODIB



Executive Secretary

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Attachments

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Supplement to
USIB-D-39.3/4
16 August 1962

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT: Fourth Annual Report of the Committee on Documentation

As provided on page 2 of the subject Report, the Committee on Documentation has submitted the attached Appendix C to that document, and it is circulated herewith for information of Board members.

*attached
to
Report*



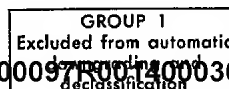
Executive Secretary ✓

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13 September 1962

Attachment

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USIB -D-39.3/4
16 August 1962

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT: Fourth Annual Report of the Committee on Documentation

1. The attached Fourth Annual Report of the Committee on Documentation is forwarded herewith for the information of Intelligence Board members.

2. It is noted that on 3 August, subsequent to preparation and coordination of the report by CODIB, a policy statement on machine language preparation for index and reference collections, referred to on page 6 of the Report, was approved by USIB and issued as USIB-D-39.5/15.

3. This Report will not be placed on the agenda of a Board meeting unless, prior to the close of business, 31 August, the Secretariat is requested by a Board member to so do.

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Executive Secretary

Attachment

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USIB-D-39.3/4

CODIB-AR-4
31 July 1962

UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

Fourth Annual Report

Authorization

The USIB Committee on Documentation (CODIB) operates under DCID 1/4 (New Series) dated 26 June 1959. The Coordination Staff in its report to the DCI on the USIB Committee structure (USIB-D-27.1/18, 31 May 1962) recommended that:

"The Committee on Documentation should be retained since it supports USIB with respect to the coordination of important, complex, accelerating programs necessarily conducted by most USIB agencies and influenced by similar programs in progress in many non-USIB agencies. Moreover, it directly supports USIB in carrying out approved JSG Recommendation No. 40 relating to automatic data processing systems."

Scope

This report covers CODIB activities during fiscal year 1962 in promoting the best use of available information of intelligence value. Following the previous years' pattern, the main report deals with activities and problems of general concern or interest. A list of CODIB documents issued during the year is attached as

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CODIB-AR-4
31 July 1962

Appendix "A"; Appendix "B" lists current members. Individual member agencies' developments in information processing are reflected in Appendix "C", to be distributed separately as a supplement to this report.

Activities

CODIB held nine formal meetings and issued 35 staff papers during the year. Its extant sub-groups now include one permanent Subcommittee (on classification) and two Working Groups (on remote systems input and emergency planning); Working Groups on common information report and name check formats were dissolved, these subjects being referred to the Staff for the Community Information Processing Study (SCIPS). Briefings or demonstrations given numbered 15, including field trips to the Air Force's Foreign Technology Division (AFSC/FTD) and its contractor organization at Battelle Memorial Institute in Dayton and Columbus, Ohio, respectively; to the Aeronautical Chart and Information Center (ACIC) in St. Louis; to the RCA plant in Princeton, New Jersey, for an Army/ACSI-MATIC briefing; and locally to the Army Map Service, the Naval Security Station (on the equipment emanations problem), and to NSA [redacted]. In addition, presentations were heard on CIA's projects WALNUT and [redacted] on CODIB-related activities of the

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31 July 1962

COMINT Committee; on individual programs within the Army/RCA ACSI-MATIC
framework; and on several commercial information processing systems or pieces
of equipment.

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CODIB-AR-4
31 July 1962

Outlook

CODIB's FY 63 program is essentially that of SCIPS, coupled with the myriad ad hoc problems that will arise. In spite of painfully slow progress in assembling the SCIPS staff, the outlook for considerable positive gain, not only in information processing itself, but among production offices, operational components and policy levels, remains good. The keystone to its success is a duality: its staff and the support given it. The field of information processing involves, besides high-priced computer systems whose very dollar values command senior level attention, details such as report formatting, technical problems of microphotography of poor quality source documents, requests for common numbering systems for field reports - all of which, to the non-documentalist are mundane-sounding or picayune. This is understandable; but attention to these details can make or break the system designed to support a commander, the intelligence analyst, or policy planner. It is anticipated that the USIB and the various senior departmental levels will continue their support of the SCIPS effort and this CODIB philosophy.



Chairman

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Appendices:

A: Checklist of CODIB Documents

B: Present Membership List

C: Departmental Contributions (distributed separately)

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CODIB-AR-4
APPENDIX A
31 July 1962

UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

Checklist of Documents Issued in FY 1962

CODIB-D-36/3 8 February 1962	Distribution of the Intelligence Subject Code
CODIB-D-42/7 30 October 1961	U.S. Policy Regarding Release of Intelligence to Contractors
CODIB-D-42/8 2 November 1961	U.S. Policy Regarding Release of Intelligence to Contractors
CODIB-D-48/3 5 December 1961	Present Membership
CODIB-D-82/7 11 July 1961	Ideas in Processing Information
CODIB-D-82/8 12 July 1961	Study of USIB Information Processing Problems
CODIB-D-82/9 11 July 1962	Terms of Reference for Study of USIB Information Processing Problems
CODIB-D-82/10 28 July 1961	Terms of Reference for Study of USIB Information Processing Problems (Final)
CODIB-D-82/11 27 September 1961 (Limited Distribution)	Initial Study Plan Draft for the Study of Information Processing in the Intelligence Community

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APPENDIX A
31 July 1962

CODIB-D-82/12 15 November 1961	A System for Processing Fragmentary Intelligence Information
CODIB-D-82/13 4 December 1961	Status Report on the Community Information Processing Study
CODIB-D-82/14 18 January 1962	Proposal for a Biographic Information Network
CODIB-D-82/15 21 February 1962	Implementation of SCIPS Plan
CODIB-D-82/16 23 February 1962	Implementation of SCIPS Plan
CODIB-D-82/17 29 May 1962	Staff for the Community Information Processing Study (SCIPS) (Progress Report)
CODIB-D-85/3 8 August 1961 (Limited Distribution)	Machine-Language Producing Typewriter for Overseas Installations
CODIB-D-87 6 July 1961	CODIB RCA/Princeton Field Trip
CODIB-D-87/1 27 July 1961	RCA/ACSI-MATIC Briefing, 14 July 1961
CODIB-D-88 12 July 1961	Revision of DCID No. 1/9: Biographic Intelligence
CODIB-D-88/1	DCID 1/9: Biographic Intelligence
CODIB-D-89 21 July 1961	Naval Security Station Briefing

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APPENDIX A
31 July 1962

CODIB-D-90 9 August 1961	Proposed Dissolution of CODIB Working Groups on Common Information Report Format (WGIR) and Standard Name Check Format (WGSNF)
CODIB-D-91 18 September 1961	CODIB Field Trip: Dayton & Columbus, Ohio
CODIB-D-91/1 6 October 1961	CODIB/CEFLP Field Trip: Dayton and Columbus, Ohio
CODIB-D-92 29 September 1961	Relocation of CODIB Chairman and Secretary
CODIB-D-93 30 October 1961	Presentation: Sylvania Character Recognition Device Research
CODIB-D-94 (SC) 21 November 1961 (Special Channels)	Proposed Annex E to DCID 6/3
CODIB-D-94/1 (SC) 4 December 1961 (Special Channels)	Proposed Annex E to DCID 6/3
CODIB-D-94/2 (SC) 25 May 1962 (Special Channels)	Proposed Annex E to DCID 6/3
CODIB-D-95 6 December 1961	Selection Policy of the CIA Library
CODIB-D-96 27 February 1962	Field Trip to ACIC, St. Louis
CODIB-D-97 1 March 1962	Automatic Data Processing

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**CODIB-AR-4
APPENDIX A
31 July 1962**

**CODIB-D-98
8 May 1962**

Planning for CODIB Attendance at IFIP Congress 62

**CODIB-D-99
8 May 1962**

**USIB Policy on Machine Language Preparation for Index
and Reference Collections (Draft)**

**CODIB-D-99/1
7 June 1962**

**USIB Policy on Machine Language Preparation for Index
and Reference Collections**

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